



<b>Applicant / PI Name(s):</b>	Jamison Merrell / Bob Dingman, EdD	<b>Protocol Number:</b>	20170006
<b>Protocol Title:</b>	Factors Affecting Therapist Attitudes and Practices Surrounding Congruence		
<b>Approval Dates:</b>	NA - Exempt	<b>Date:</b>	03/10/17

Dear Ms. Merrell,

Based on the review of your protocol application, the Institutional Review Board (IRB) at William James College has determined that your protocol is exempt and further IRB review is not required. The decision was based on the following selected factor:

- (2) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless: (i) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (ii) any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability, or reputation.

If your protocol requires any significant modification, you **must** apply to the IRB for approval of the proposed change, as significant changes in the protocol may affect the level of review that is needed.

Also, even with Exempt protocols, it will be the responsibility of the Principal Investigator (and co-Investigator) to report any adverse events or unanticipated problems encountered in the conduct of the research. Please see the policies and procedures relating to *Adverse Events*, *Serious Adverse Events*, and *Unanticipated Problems* in the IRB Procedures Manual. Following such an event, the investigator must make a report to the IRB, and all research activities must cease pending IRB investigation and review.

Please contact the Office of Research at [IRB@williamjames.edu](mailto:IRB@williamjames.edu) should you have any questions.

Sincerely,

Edward De Vos, Ed.D.  
Chairperson, William James College's *Institutional Review Board*  
Associate Vice President for Research

Cc: Bob Dingman, EdD (DP Chairperson)